

**PTA Board Meeting
Thurs 2 July 2009**

Attendees: Lucy Capon, Monique Rubin, Jolanda Bowring, Marjan Oloomi, Sue Smuts, Joyce Steinmetz

Guests: Graeme Scott

Apologies: Sue Tee

Agenda: **End of Year PTA Accounts; Summer Fayre Feedback; PTA Fund Allocations; Event Planning for 2009-2010 (Fundraising & Non-Fundraising); Welcome Committee Update; Announcements; Additions to the Agenda (Further Business)**

<i>Item</i>		<i>Action</i>
1	End of Year PTA Accounts	
	Regarding Summer Fayre: still waiting for receipts, but an approximation of the profits is €6,000 (€10,350 - €3,633). Largest expenses were renting bouncy castles, tables and refrigerators. When all receipts from the Fayre are received and the numbers finalized, they will be available along with an End-of-Year Statement on the website. Parents are welcome to have a copy of the balance sheet at any time from Sue.	SS
2.	Summer Fayre Feedback	
	Primary will hold its own “Spring Fling” on Sat 24 April; there will be no involvement with Secondary next year. .	LC
3.	PTA Fund Allocations	
	Funds could be used for: <ul style="list-style-type: none"> - Playground - Charities (allowing the children to choose a charity (or charities) for which the PTA then would support with funds; Upper School could hold charity presentations at an Assembly, and the children then could choose the charities they wish to support via a vote; teachers could help coordinate the presentations - International Day (ie., Lower School could organize and the PTA could support – but it would not be a PTA event); this could be combined with an International Food Fair 	LC-
4.	Event Planning for 2009-2010 (Fundraising & Non-Fundraising)	
	<ul style="list-style-type: none"> - Sun 27 Sept: Welcome Back Picnic - Wed 28 Oct: Halloween - Sat 21 Nov: Winter Festival (Secondary) 	LC/GS

<i>Item</i>		<i>Action</i>
	<ul style="list-style-type: none"> - December: Sinterklaas (helping) - Thurs 14 Jan: Quiz Night - Fri 12 Feb: Teacher Appreciation - Sat 24 Apr: Spring Fling - May or June: Car Boot Sale 	
5.	Welcome Committee	
	Buddy Families will be entered into a spreadsheet so that we can match new families to Buddy Families. The Welcome Committee along with Buddy Families will be present at Induction Day serving cookies and coffee and will have forms for new families to complete if they wish to be matched with a Buddy Family. We can schedule another Expat Desk outing at City Hall I September or October for anyone interested in attending. We will try to see whether ACCESS can be present at either Induction Day or at the Welcome Back Picnic.	JB/JS
6.	Announcements	
	There will be three (3) vacancies on the Board (Chair; Vice-Chair/Fundraising; Class Rep Coordinator); we can begin now to coordinate nominations for the positions.	LC/MR/MO
7.	Additions to the Agenda (Further Business)	
	There appear to be difficulties with parents becoming involved in activities; parents' perceptions seem to be that the PTA is the Board and that it is exclusive to the parent body as a whole; think of how we can spur parent involvement; can discuss at the Open Meeting.	LC